



2024 Chicagoland Sunday Baseball Informational Document

Date Last Updated: 11/26/2023

Costs

Regular Season Entry Fee

- \$200 per team

Memorial Day Tournament Entry Fee

- \$400 per team
- Participation is optional; teams can participate in the regular season without participating in the MDW tournament

Team Insurance

- \$85 per team
- Available if your house league does not provide your team insurance

NO REFUNDS AFTER MARCH 15th

Spring 2024 Season

Regular Season Format

- There are two different options for teams to choose from:
 - 10 Regular Season Games
 - 9 Regular Season Games + Memorial Day Tournament
- On average, teams will have 4 or 5 home games

Season Time Frame

- First Game: Weekend of April 14th
 - Final Game: Weekend of June 16th
 - No games scheduled for Easter Weekend
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Manager Responsibilities

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- Report the game's results to Chicagoland Sunday Baseball/Softball
- Display sportsmanship while controlling your players, coaches, and fans during each game
- Communicate with opposing manager PRIOR to each game to confirm field locations & game times
 - Recommendation: Reach out 1-2 days before the game
 - In case of rain, managers are expected to contact other team's manager
- Honor the commitment of your schedule:
 - Miss 1 game on short notice:
 - Probation
 - Miss 2 games on short notice:
 - Removal from CLSB
 - 2 teams removed from CLSB from the same league:
 - 1 year ban for the entire league from CLSB
- For Home Games Only:
 - Prepare your field
 - Schedule the umpire for your game
 - Supply 3 baseballs or 2 softballs

Options to Log Game Results

- Add scores on Gamechanger (will provide additional context at scheduling meeting)
- Log onto website to update scores
- CLSB will update league scores on our website once a week.
 - If teams sign into their "team portal" on the website, the scores will immediately be reflected in the standings
 - If teams report their score in Gamechanger, we will input those scores on the website at the end of each week
- The official standings will be on the website. If there are standings shown on Gamechanger, it will not be the official standings of our league.

How to Use CLSB Website

- First time team login
 - *Account will only be available after April 10th*
 - Go to www.clsunball.com
 - Click on "Manager Portal" tab on the top right side of the page
 - Select "Team Login"
 - Enter your email address that you used on the registration form
 - Will confirm password process at scheduling meeting
 - Team Login Area Supports
 - Click on the score links to update the score for your game
 - Either team can update the scores here
 - Change the game times/dates of your upcoming games
 - Change email or password associated to account
 - Recover login information
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Memorial Day Weekend Tournament

Key Details for MDW Tournament

- Timeframe:
 - **Weekend of May 25th-27th**
- Each team is guaranteed:
 - 3 total games on Saturday & Sunday
 - Possibility of playing in the semifinals & finals on Monday
- Cost:
 - \$400 per team
 - Includes trophies & umpires
- Final Registration Deadline:
 - **March 31st**
 - *Due to limited spots in the tournament, this is a first come first serve tournament. Many of the age levels are filled in early March so please be sure to register as soon as possible*
- Teams must play in Chicagoland Sunday Baseball in order to play in the tournament

Birth Certificate Requirements for MDW Tournament

- Each team is required to bring the birth certificates of every player participating in the tournament
 - A copy of the birth certificate also works; does not need to be the original
- Each coach should have all of the birth certificates on them prior to the 1st game of the tournament
 - We recommend keeping all of the birth certificates in a folder for easy access.
- A tournament official will check each of the birth certificates to verify the age of each player

Location of MDW Tournament

- Several different locations are required to host due to the size of the tournament
- Opportunity to Host:
 - Previous hosts have the initial opportunity to host pool play
 - In the event additional host locations are required, there will be a waiting list for interested first time host sites
 - Please let CLSB know if you have interest in becoming a host sit, a slot may potentially open for your league to become a tournament host site
 - CLSB will make a donation to any host site's house program to show appreciation

Registration Process

Options to Register

- 2 available methods of registering to our league
 - Print & mail registration form
 - Online registration

Print & Mail Registration Form

- The forms below are located on www.clsunball.com
 - 2024 Boys Baseball/Girls Softball Registration Form
 - 2024 Memorial Day Tournament Form (Optional)
 - 2024 Insurance Form
 - Available option if your house league does not provide your team insurance
- Download & fill out the above relevant forms
- Send the forms, league fees, & proof of insurance to the following address:
Chicagoland Sunday Baseball
PO Box 532
Palos Heights, IL 60463

Online Registration

- Go to www.clsunball.com
- Click on the “Registration” link under Baseball or Softball
- Fill out the form to register your team & pay

Pay Via Zelle

- If paying through the website or via check is not the best option for your team, Chicagoland Sunday Baseball accepts payments via Zelle as well.
- The Zelle account associated with our league is chicagosunball@yahoo.com

Deadline

- Last day for registration & payment is **FEBRUARY 28th**
- Registration must be complete in order to be included in the schedule

Scheduling Meeting

Logistics

- Date:
 - **TBD (should be end of March/early April)**
- Location:
 - Double Tree Hotel in Alsip, IL
- This meeting is **MANDATORY** for all managers
- Time:
 - Times for each age group will be released as it gets closer, posted on our website, and communicated to coaches
 - Each age group will have its own time slot

Agenda of Meeting

- Receive a team folder containing:
 - 2 Team Schedules
 - Yellow copy of team schedule
 - This will be returned at the end of the meeting to CLSB
 - White copy of team schedule
 - Your copy to keep
 - Manager Contact List
 - Manager Responsibilities
 - League Rules
 - Walk through forms, confirm contact information
 - Allocate time for every manager to confirm times & dates of their schedule with EACH opposing manager
 - Allow the opportunity to make any changes prior to the schedule being uploaded to the website
 - To update a game time/date:
 - Please change the date, time, and field location on BOTH copies of the team schedule
 - Write as neat as possible
 - Even if all of the times work for you, please communicate with every coach to ensure that is the case for them as well
 - Extra Games:
 - Each team is provided with a 9 or 10 game schedule
 - No additional games are required but many teams add extra games to their season by playing double headers or scheduling extra games at the scheduling meeting
 - Recommendation:
 - Many towns keep Wednesday nights open and play additional part time games during the week
 - Extra games do not get added to the website
 - Recording of extra games:
 - Write down your extra games on your **white schedule** for your personal records
 - Do not record your extra games on the yellow schedule that is turned into CLSB
 - Return your yellow copy of the team schedule to CLSB
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Schedule Examples

- Examples of what a schedule should look like after you make changes are provided below

Yellow Schedule

- This schedule will be turned into us before leaving the scheduling meeting
- Should **not** include any extra games
- Change the date, time, and field location on games if needed

2019_Boys_9_South Bourbonnais 4890

Date	Start	Visitor	Home	Venue
4/14/2019	10:00 AM	Schererville 4988	Bourbonnais 4890	Bourbonnais
4/28/2019	1:00 PM	Bourbonnais 4890	Oak Lawn 4914	Oak Lawn
5/5/2019 5/4/2019	1:15 AM 1 PM	Bourbonnais 4890	Palos 5038	Palos 38
5/12/2019	10:00 AM	Frankfort Square 4919	Bourbonnais 4890	Bourbonnais
5/19/2019	10:00 AM	Bourbonnais 4890	Manteno 5050	Manteno
5/26/2019	1:00 PM 3 PM	Bourbonnais 4890	Jackie Robinson 5021	Jackie Robinson
6/2/2019	10:00 AM	Homewood 5062	Bourbonnais 4890	Bourbonnais
6/9/2019 6/8/2019	10:00 AM	Bourbonnais 4890	Coal City 5035	Coal City
6/16/2019	10:00 AM	Bourbonnais 4890	↔ Frankfort 4905	Frankfort Bourbonnais
6/23/2019 6/24/2019	10:00 AM 10:30 AM	EPBC Black 4947	Bourbonnais 4890	Bourbonnais

White Schedule

- This schedule is your personal copy of the schedule
- Should** include any extra games
- Change the date, time, and field location on games if needed

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Extra Games
 6/5 Wednesday 6:30 PM vs Naperville 4972
 5/25 Saturday 1:00 PM @ Elmhurst 4936
 6/19 Wednesday 5:30 PM vs Frankfort Square 4947

Informational Zoom Meeting (Optional)

Recommended Attendees

- New Coaches
- New teams interested in joining

Agenda

- Review format of the league
- Discuss manager responsibilities
- Q&A
 - Please bring any questions you have

How to Attend

- Date: Sunday, January 21st
 - 2 sessions will happen this day to support your schedule; the content will be identical
 - 10 AM
 - 11:30 AM
- Zoom Links will be shared out prior to the informational meeting:
 - Sent to coaches via email
 - Posted to the website
- Recording of session will be posted onto front page of website for those unable to attend live

Rules

- 2024 CLSB Rule Changes:
 - Baseball Only:
 - Time limit for Game has been reduced from 2 ¼ hours to 2 hours as a result of feedback
- Chicagoland Sunday Baseball follows Pony rules & the full set of our rules are located on the website
- Click "Download Forms" on www.clsunball.com to access the 2024 Spring Rules
- If anyone has any additional questions about CLSB, feel free to call/text us at 708-296-4585 or email us at chicagosunball@yahoo.com